Amanda Boultbee, pmi-cp.

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Professional Summary

Experienced Construction superintendent with roles including project management delivering fast-paced, highly complex projects specifically mission critical tier 3 data centers. Exceptional scheduling, scope management, leadership, and stakeholder communication abilities. Leads with a calm, solution focused, approach to site management, safety protocols, quality control, and with a strong understanding of construction methods. Highly adaptable, quick to grasp new concepts and committed to ongoing professional development.

Core competencies

- Construction scheduling and workflow planning: Strong ability to maintain critical timelines
 with effective, realistic, and detailed scheduling. Highly organized in order to maintain workflow
 for trade partners to reach their important targets.
- Construction methodology and interpretation: Understanding of constructability and code resources to ensure project outcomes meet all stakeholders' expectations including future maintenance feasibility and end user satisfaction.
- **Scope creation and Management:** Experienced in creating and managing scopes with a firm believe that scope creation and management is imperative to project success.
- Leadership and Motivation: Ability to motivate and lead large groups of diverse personalities with an emphasis on resolving obstructions that cause frustration in teams rather than reprimanding the symptoms. Experienced in fly in/out workplaces where maintaining morale is of utmost importance.
- Safety focused leadership: Safety focused site management with a proven record of zero loss time incidents on active jobsites (150+ personnel)
- Effective problem-solving ability: persistent and resourceful, possessing an unwavering ability to find solutions for even the most complex of situations.
- Composed in high pressure circumstances: Proven record of maintaining effective leadership and mental clarity during high stress situations, shifting priorities, and extreme deadlines.
- **High work ethic:** Always willing to go above and beyond, consistently exceeding expectations.
- Quality control and attention to detail: Passionate about delivering projects that meet the clients', engineers', and all stakeholders' expectations. Keen eye for details and ability to maintain project accuracy.
- **Fast Learner:** Capable of quickly understanding new concepts easily and interest in continued professional development.
- Organized multitasking: strong ability to prioritize all aspects of construction simultaneously

Key Achievements

- Exceptional Client Satisfaction: Completed 5th data center build out phase with <u>zero</u> <u>deficiencies</u> from a high value client.
- **Trusted Execution:** Highly reliable and an active listener who consistently delivers high quality and accurate results without need for repeated follow up, building trust from stakeholders and clients.
- **Building key relationships:** Maintains long term professional relationships with clients and colleagues, fostering collaboration and repeat business.

• **Growth focused:** thoroughly enjoy learning new concepts for professional and personal growth. Actively expanding knowledge and improving skills.

Certifications

- PMI-CP (Construction Professional) –2025
- CSTS, Standard First Aid Level C, CPR & AED, Fall Arrest, Fall Protection, MEWP, WHMIS.
- Relevant Courses:
 - -AI for Project Management
- -Leading Project-Driven Change
- IPD -The Real Work of Collaboration
- Communication for Leaders

- -Supervising for Safety
- -Enhancing Project Success Through Better Risk Vigilance and Contract Management

Professional Experience:

- -Site Superintendent/PM- EstruXtures Data Centers Jan 2022- Aug 2025.
 - -Experienced in data center construction, managed 150 million dollar phases simultaneously as an individual team member for 2.5 years before a team of 10 was assembled in year 3.
 - -Ability to keep satisfied high profile clientele, great understanding of producing what is asked without question and easily replicating it in future phases.
 - -Demonstrated strong ability to work well under extreme deadlines and expectations.
 - -Oversaw all subcontractors, deliverables, scopes, safety, inspections, and stakeholders.
 - -Delivered 6 phases on time for high value clients.
- -Owner- CB Management site management solutions 2023 present.
- -Project and Office Manager Blue Whale Construction 2018-2021
 - -Managed all aspects of construction and business including, but not limited to, accounting, payroll, site management including stakeholder liaison, inventory management, estimating, managing multiple projects simultaneously, managing benefits packages, education paths, immigration paths, marketing, QA/QC, project completion.
- -Project Manager Mau properties- leasing renovations
 - -Managed renovations and marketing of leased commercial and residential spaces for out of town owner with 100% leasing success rates.
- -Project and Office Manager Sea to Sky welding
 - Managed new company start up including office renovation, HR, all accounting, Created PO management system, marketing, client relations, QA/QC, employee education paths, immigration paths, drawings reviews, material management system creations, maintenance planning.
- **-Remote work camp Manager- Nexen Tsea plant**-Managed 500-person remote workplace effectively. Continually ran 18% under budget, Effective leadership lead to retention of key roles which supported budgetary goals for over 2 years.